



# Empowering Parents Parent Advisory Panel

## Open Forum

### GUIDELINES FOR ADDRESSING THE ADVISORY PANEL DURING OPEN FORUM

The Empowering Parents Parent Advisory Panel would like to receive input from citizens across Idaho. Individuals wishing to address members of the Advisory Panel can fill out a request to speak during an open forum and submit it to the panel Chair at least 24 hours prior to the meeting.

**Speakers will be allotted up to five (5) minutes to provide their comments.** Should a large number of speakers wish to speak on the same issue or topic area, the panel Chair may limit the time allocated to each speaker, ask representatives of the group to summarize their colleague's statements, or limit the number of speakers. The total time allotted for the Open Forum will not exceed one (1) hour.

Testimony should be limited to the Empowering Parents grant program. Speakers should not air personnel matters, personal complaints, grievances, or partisan political issues.

The panel Chair will call upon speakers one at a time. At the time your name is announced, please come forward and use the microphone provided. State your name and the organization, if any, you are representing.

Individual testimony will be recorded and included in the official meeting minutes. Written comments may be submitted to the Advisory Panel at [eppanel@sde.idaho.gov](mailto:eppanel@sde.idaho.gov) or mailed to the attention of the Chair at the address shown below.

Empowering Parents Parent Advisory Panel  
State Department of Education  
650 W. State Street  
Boise, ID 83720-0027

The Advisory Panel Chair reserves the right to set the agenda with or without the Open Forum.

Click [here](#) to register for an open forum.